



Highcliffe School



Excellence in Careers
Education & Guidance




Highcliffe School places significant emphasis and priority on supporting students with their next steps, whatever pathway they wish to take. The careers programme is focused on preparation for adult life, ensuring that students make well informed and ambitious choices.

We are proud to hold the Quality in Careers standard for several years and will be working towards reaccreditation this academic year. We successfully exceed 100% in the Gatsby Benchmarks and our Careers Programme is mapped to the Benchmarks and the CDI Careers Development Framework. We are affiliated members of the CDI professional body and adhere to the CDI Codes of Practice. Continuing professional development linked to careers education is a priority for all staff.

Ofsted 2023 praised the school for its careers programme:

“A highly structured careers programme supports pupils to prepare for adult life. Pupils receive the information they need to make pathway choices. Sixth Form students receive impartial information about higher education, apprenticeships and employment”



Students value the advice and guidance they receive about careers and further education. They feel

**WELL PREPARED
FOR THE FUTURE.**

In our highly successful Sixth Form, we are exceptionally proud of our ongoing record of students progressing to top Universities. Almost a third of the Sixth Form are now going to one of the prestigious Russell Group research universities such as Southampton, Cardiff, Bristol, or other top-ranked universities.

Many students are going onto degree courses with national reputations for excellence at local universities including Bournemouth Arts University and Winchester University, or on to apprenticeships and degree apprenticeships with major companies including JP Morgan, BAE and Rolls Royce. **Every year students gain admission to Oxford and Cambridge universities; this year we've added the expertise to support applications to Ivy League universities, working with Fulbright and the Sutton Trust.**

The School offers a highly comprehensive and successful careers programme which includes:

- A dedicated and supportive Careers Team, which includes a Careers Administrator
- Access to digital careers resources, which includes the Unifrog platform
- Access to impartial and unbiased one-to-one appointments with a Careers Adviser
- Targeted support to students in the following identified groups – EHCP; vulnerable; FSM; EAL or refugee; young carer; NCOP; armed forces child or looked after child
- School careers events with external visitors
- Careers Day in Activities Week – compulsory off timetabled day for all students, with enterprise activities and talks by external speakers



CAREER READY

- Careers Fair - exhibition with 100+ stands, allowing students to explore higher education, employment, training providers and gap opportunities with visiting representatives from these areas
- Employer representatives, apprenticeship providers and HE providers at Sixth Form Open Evening
- Lunch time careers talks
- Careers Programme takes up a high proportion of the tutorial programme delivered by tutors
- Termly Careers Newsletter advertising key and relevant information, with a targeted newsletter for parents and a separate for students and staff
- Work experience opportunities in Year 10 and Year 12
- Mock Interviews programme
- Activities throughout National Careers Week and National Apprenticeship Week
- Visits to and from universities and external careers fairs

What you give to the school

Our Careers Adviser plays a pivotal part in shaping the future of students by providing comprehensive careers guidance and support. You also contribute to and help develop the careers programme, directly influencing the futures of our students, whilst helping the school exceed the Gatsby Benchmarks and other legislative responsibilities related to careers guidance. Our careers adviser will build on the excellent provision developed by the current team.

What you receive in return

You are a valued colleague within a motivated, expert and supportive team including the Assistant Headteacher for Student Aspiration, the Subject Leader for Ethical and Personal Development, UCAS coordinator, Head of Year 12, Head of Year 13, Heads of Achievement, Aspirant Programme Leaders and the Careers Administrator. You have the satisfaction of knowing your knowledge, skills and understanding have life-changing and life-enhancing impact on young people. In return, you benefit from a competitive salary and enrolment into the Local Government Pension Scheme, access to the Trust's employee wellbeing programme, and further professional training and development.

A QCF Level 6 Diploma in Careers Guidance and Development is desirable, but we are committed to supporting the right candidate to gain this qualification.

